



**2023
A/CAPA
VENDOR
PROGRAM**

ANNUAL SPONSORSHIP



A/CAPA Vendor Sponsor Form

Please fill in the form below

2023-24 A/CAPA Sponsorship Options

To become a sponsor of A/CAPA, please select an option and indicate your participation level by checking the desired boxes.

Platinum

- 2023 Platinum Sponsorship Benefits Option: \$2,000
- Annual Institutional Membership in A/CAPA (for up to 7 members from your organization)
- Registration For 2 Individuals At The Annual Fall Conference
- Participation at the Fall Conference, November 8-9, 2023, Vendor Showcase
 - Recognition of Sponsorship During Breaks
 - Vendor Banners Displayed Throughout Conference Venue
 - (2) Lunch Tickets for Wednesday and Two (2) Lunch Tickets for Thursday
 - Opportunity to Participate in SIS-alike Presentation
- Sponsor Recognition at Spring Virtual Conference, April 11-12, 2024
- Sponsor Recognition on the A/CAPA Website During the School Year
- Sponsorship of One Webinar During the School Year
- Promotion of One Vendor Webinar Presentation

Diamond

- 2023 Diamond Sponsorship Benefits Option: \$1,000
- Annual Institutional Membership in A/CAPA (for up to 7 members from your organization)
- Registration For 2 Individuals At The Annual Fall Conference
- Participation at the Fall Conference, November 8-9, 2023, Vendor Showcase
 - Recognition of Sponsorship During Breaks
 - Vendor Banners Displayed Throughout Conference Venue
 - (2) Lunch Tickets for Wednesday and Two (2) Lunch Tickets for Thursday
 - Opportunity to Participate in SIS-alike Presentation
- Sponsor Recognition on the A/CAPA Website During the School Year

Gold

- 2023 Gold Sponsorship Benefits Option: \$500
- Annual membership into A/CAPA for one individual from the company
- Registration For One Individual At The Annual Fall Conference
- Participation at the Fall Conference, November 8-9, 2023, Vendor Showcase
 - One Lunch Ticket for Wednesday and One Lunch Ticket for Thursday
 - Opportunity to Participate in SIS-alike Presentation

Sponsor and Contact Information

Organization Name:		
Organization Contact Name:		
Contact Address:		
City:	State:	Zip Code:
Contact Phone Number:		
Contact E-mail Address:		

Marketing / Publication Information

Please fill in the information to be used in the A/CAPA marketing publications

Sales Representative Name(s):		
Product Name:		
Organization Address:		
City:	State:	Zip Code:
Organization Phone Number:		
Organization Email Address:		
Marketing Logo needed. Please email to vp@acapa.org		

Fall Conference, November 8-9, 2023, General Information

Please review prior to registration submission

Payment

Full payment must accompany returned registration to guarantee your space. Once payment is received, you will be given a number indicating the order in which your payment was received. Space assignment choices will be offered in that order.

Exhibit Schedule

Set-Up: Wednesday, November 8, 2023, 7:30 am

Breakdown: Thursday, November 9, 2023, 3:30 pm

Cancellations

Vendor fee will be refunded, less a 20% charge prior to October 1, 2023. No refunds will be granted after October 1, 2023.

ID Badges

Identification badges should be worn by all company booth attendants. Names of representatives should be submitted on the application form, typed or printed legibly.

Display Limitations

Vendors are not permitted to erect displays or other materials on their booths that would obscure the view of adjoining booths. The front area of each booth must remain clear of obstructions.

Vendor Registration

Report to the conference registration desk upon arrival for your packet containing name badges, conference program, schedule, and letter of welcome. You will be given your booth number at registration.

Hotel

If you require hotel reservations, please contact Carol Tamney, Blue Chip Management, prior to September 30, 2023.

Shipping

If you will be shipping items to or from the hotel, please contact Brian Pipech at pipech@yahoo.com.

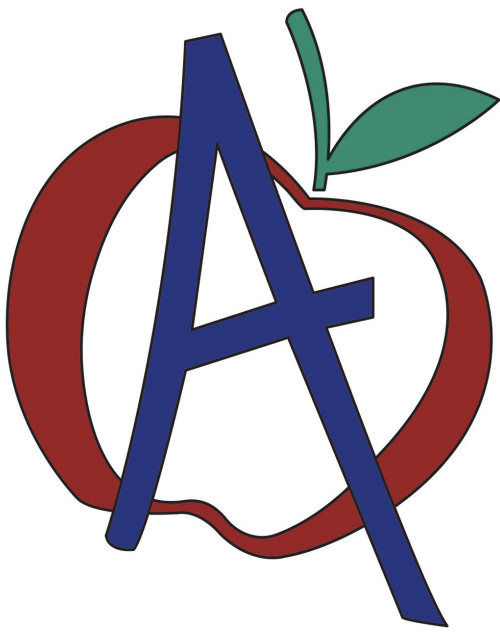
Fall Conference, November 8-9, 2023, Vendor Showcase

Please complete the applicable Fall Conference information

Number of Tables Requested: (One (1) table is included in the sponsorship. Extra tables can be requested for \$75 each)	<hr/>
Number of Extra Lunch Tickets Requested: (Two (2) buffet lunch tickets for Platinum/Diamond Sponsorship. (1) One buffet ticket for Gold Membership. Additional lunch tickets can be purchased for both days)	<hr/> (\$30 per ticket per day)

Mail completed A/CAPA membership, conference registration form along with your check to the following address:

A/CAPA - % Carol Tamney
Blue Chip Management
303 Concord Avenue
Exton, PA 19341
cmt@bluechipmanage.com



A/CAPA Executive Committee

Michael Speziale, Ed.D, Executive Director

Brian Pipech, Ed.D., Assistant Executive Director

Diane Szader, Ed.D, Chief Operations Officer

Byron McCook, Ed.D, Technology Committee Chair

Ken Jordan, President

Ann Bauer, Vice President

Cindi Bartholomew, Treasurer

Diane Meck, Secretary

Lori Sieber, PDE Representative

Carol Tamney (ex-officio), Blue Chip Management Service

