



Attendance/Child Accounting Professional Association

# 2023

# Annual

# Conference

November 8-10

The Hotel Hershey

Hershey, PA

[www.acapa.org](http://www.acapa.org)



Attendance/Child Accounting Professional Association

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# Wednesday Sessions-November 8, 2023



Session		Speaker	Location
8:00 AM- 9:00 AM	Registration and Light Continental Breakfast in the Fountain Lobby		
9:00 AM- 10:00 AM	A/CAPA Orientation and Welcome in the Garden Terrace: A/CAPA updates, conference procedures		
10:10 AM- 11:00 AM	Breakout Sessions		
<b>Beginner Session-ABCs of Child Accounting</b>		Lori Sieber Shane Miller	Castilian
<b>Home Education and Private Tutoring:</b> A discussion of Home Education basics, required documentation, participation requirements, and impacts on child accounting		Tom Dubbs Fianne Van Schiaak	Garden Terrace East
<b>Organized Chaos:</b> How one district transitioned from informing people to engaging stakeholders in the PIMS collection process		Eric Forsyth Carissa Johnson	Garden Terrace West
<b>Grad Cohort Situation Room:</b> Gain real life experience with the PIMS Grad Cohort submission in a situation room style using example situations to investigate and dissect all things grad cohort		Rebecca Daugherty Kendra Shockley Stacey McCreary	Starlight
11:00 AM- 11:10 AM	Refreshment Break		
11:10 AM- Noon	Breakout Sessions		
<b>Beginner Session-Identifying Resident and Non-Resident Membership</b>		Lori Sieber	Castilian
<b>Flexible Instructional Days:</b> Overview of the basics for Flexible Instructional Day programs		Tom Dubbs Fianne Van Schiaak	Garden Terrace East
<b>Excel Data Analysis for Templates:</b> Using the PIMS templates along with PIMS v2 reports, we'll analyze data to search for trends and outliers within multiple year data sets.		Jason Murray	Garden Terrace West
<b>Getting the Green Check:</b> How to effectively use PIMS resources to get the "green check"		Joanne Lauer	Starlight
Noon- 1:30 PM	Lunch (Tickets provided to commuters and hotel guests) Technology Committee Meeting in the Catherine Hershey Suite		

# Wednesday Sessions-November 8, 2023



Session		Speaker	Location
1:30 PM- 2:20 PM	Breakout Sessions		
Beginner Session-Child Accounting Templates		Lori Sieber Shane Miller	Castilian
Ward of State: Making the determination of the student status to be Ward of State and the process for requesting assistance in this determination		Tom Dubbs Fianne Van Schiaak	Garden Terrace East
Improving Attendance with Technology and Teamwork: Discussion of how to leverage the Sapphire Truancy Dashboard and the local court system to improve student attendance		Eric Forsyth, Carissa Johnson, Hon. Mike Muth, Hon. Paul Menditto, Mike Wolbert	Garden Terrace West
Diving into PowerSchool Child Accounting: Overview of calendar set ups, quick data mining searches, and Child Accounting end-of-year reporting using PowerSchool		Kendra Shockley	Starlight
CTC PIMS Guide Committee: Join the committee to help write the next A/CAPA Guide, PIMS for CTCs!		Diane Meck	Tea House
2:20 PM- 2:30 PM	Refreshment Break		
2:30 PM- 3:20 PM	Breakout Sessions		
Beginner Session-Navigating to Child Accounting PIMS Reports		Lori Sieber	Castilian
Ward of State Q&A: Panel discussion regarding Ward of State		Fianne Van Schiaak Shane Miller	Garden Terrace East
Sapphire SIS Alike Group			Garden Terrace West
Calculating Instructional Days and Minutes: Learn how to calculate Instructional Days and Hours. Will look at traditional, CTC, dual enrollment and other calendars, and how to determine what calendars need Act 80 days.		Stacey McCreary	Starlight
eSchool Data (CSIU) SIS Alike Group			Tea House

# Wednesday Sessions-November 8, 2023



Session		Speaker	Location
3:30 PM- 4:20 PM	Breakout Sessions		
<b>Beginner Session-DQE Rules and Using the Instructional Time and Membership Report</b>		Lori Sieber	Castilian
<b>Act 158:</b> Review of Act 158 pathways, data required for the FRCPP report, and how the data can be used to expand local opportunities and assist students in graduating on time		Brian Campbell	Garden Terrace East
<b>What is a 4605?:</b> When should a PDE 4605 be used? What supporting documentation do you need?		Diane Meck	Garden Terrace West
<b>Alma SIS Alike Group</b>			Starlight
<b>Synergy SIS Alike Group</b>			Tea House
<b>From 5:00 PM</b>	<b>Dinner (Make reservations on your own in Circular Dining Room or Trevi 5—subject to availability). Tickets provided to registered overnight guests.</b>		
<b>7:00 PM-8:00 PM</b>	<b>Murder Mystery in the Castilian (Reservations required—see form on the A/CAPA website)</b>		
<b>8:00 PM-11:00 PM</b>	<b>Reception in the Starlight with Karaoke and Pop Trivia</b>		

**Save The Date**

**Spring Virtual Conference: April 11-12, 2024 online**  
**Fall Conference: November 6-8, 2024 at the Hotel Hershey**  
**Data Collection Workshop at Comfort Suites, Dubois: TBA**

## A/CAPA Executive Committee

- Michael Speziale, Ed.D., Executive Director
- Brian Pipech, Ed.D., Assistant Executive Director
- Diane Szader, Ed.D., Chief Operating Officer
- Byron McCook, Ed.D., Technology Committee Chair
- Ken Jordan, President
- Ann Bauer, Vice President
- Cindi Bartholomew, Treasurer
- Diane Meck, Secretary
- Lori Sieber, PDE Representative
- Carol Tamney, Blue Chip Management Service, Inc.

# Thank You, Vendors!

## Platinum Sponsors



## Gold Sponsors



Vendor Displays: Please support our conference vendors by visiting their displays and discussing their products with respective representatives.

# Thursday Sessions-November 9, 2023



	Session	Speaker	Location
8:00 AM- 8:30 AM	Registration and Light Continental Breakfast in the Fountain Lobby		
8:30 AM- 9:00AM	Business Meeting and Welcome Message in the Garden Terrace: Website Orientation		
9:10 AM- 10:00 AM	Breakout Sessions		
<b>PowerSchool SIS Alike Group</b>			Castilian
<b>Instructional Time and Act 80 Exceptions:</b> Understanding instructional time and applying for Act 80 exceptions		Shane Miller	Garden Terrace East
<b>Homeless and Foster Students:</b> Updates on homeless and foster student legislation, processes and procedures		Jeff Zimmerman	Garden Terrace West
<b>Getting Credit for All of Your Students:</b> Tips on how to verify that you are reporting the appropriate students to PDE		Diane Meck	Starlight
<b>Infinite Campus SIS Alike Group</b>			Tea House
10:10 AM- 11:00 AM	Breakout Sessions		
<b>eSchool SIS Alike Group</b>			Castilian
<b>Tracking Resident Students:</b> Learn what questions to ask when your student is educated by another entity. Test your knowledge of who reports whom for child accounting		Lori Sieber	Garden Terrace East
<b>Homeless and Foster Students:</b> Updates on homeless and foster student legislation, processes and procedures		Jeff Zimmerman	Garden Terrace West
<b>PVAAS:</b> Using the PIMS process to assure proper PVAAS reporting		Laurie Kolka	Starlight
11:00 AM- 11:10 AM	Refreshment Break		



# Thursday Sessions-November 9, 2023

Session		Speaker	Location
11:10 AM- Noon	Breakout Sessions		
Skyward SIS Alike Group			Castilian
<b>Reviewing the Preliminary Summary of Child Accounting:</b> See the results of the PIMS child accounting collection and how a school district's average daily membership (ADM) is calculated		Lori Sieber	Garden Terrace East
<b>CTC Roundtable:</b> Roundtable discussion for CTC personnel		Dr. Diane Szader	Garden Terrace West
<b>Overview of Special Education Collections:</b> An overview of the special education collections and updates for the 2023-24 school year, including December 1, Act 16 and Discipline		Dan Ficca Jodi Rissinger	Starlight
Noon- 1:30 PM	Lunch (Tickets provided to commuters and hotel guests) Scholarship Committee Lunch Meeting in the Catherine Hershey Suite		



Have a topic idea for next year's conference?  
 Have an idea for a webinar?  
 Is there something you want to see presented in the Spring?  
 Let us know!

Please email Diane ([szaderdi@wallenpaupack.org](mailto:szaderdi@wallenpaupack.org)) with suggestions and details!



### Interactive Validation Panels & Automated Workflows

#### Challenge

Collecting and processing accurate information is an ongoing challenge for schools. Instructions and procedures defined in district policy manuals are not enough, and certainly not an effective enforcement method at the time of entry when it matters most. To compound the issue, every stakeholder is asked to provide or enter data in some fashion including parents, disciplinarians, registrars, secretaries, PIMS administrators.

#### Impact

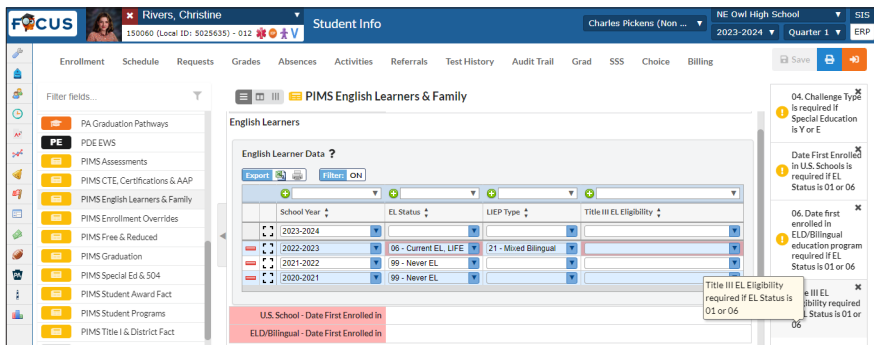
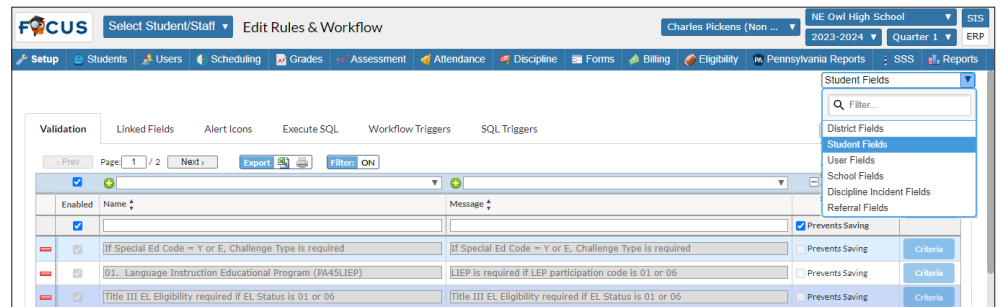
Not collecting accurate information from the start negatively impacts schools causing miscommunication, bad data-driven decisions, duplication of work, and potentially lower funding reimbursement from PDE.

#### Focus Solution

Focus empowers districts with “interactive validation panels” to enforce data entry rules that match district policies, and “automated workflows” that alert, communicate, and drive tasks within district policies. At Focus, we believe data should be collected accurately from the beginning, and effective software should drive the completion of tasks. Interactive validation panels are imperative functionality that support policy oversight and management for all aspects of PIMS reporting including Safe Schools Reporting.

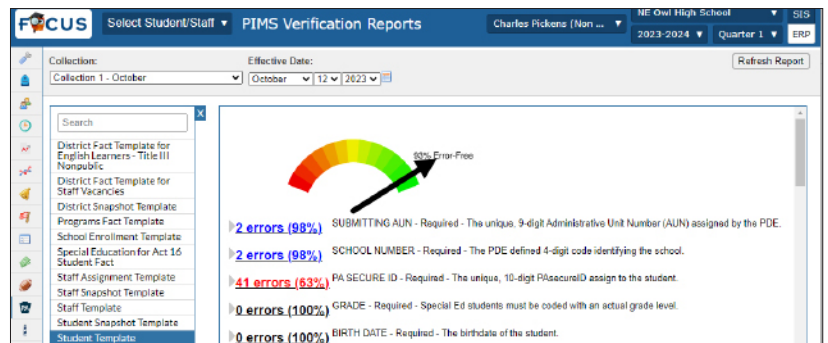
- Built-in validation rules for all-things-PIMS.
- Build your own validation rules to support local policies, new procedures, alerts & more.
- Build your own automated processes with Workflow Triggers.

#### Edit Rules & Workflows



#### Easy, Intuitive user interface, Interactive Validation Panels

#### Student, Referrals & Incidents, Staff, Reports & PIMS Verification



# Thursday Sessions-November 9, 2023



Session		Speaker	Location
1:30 PM- 2:20 PM	Breakout Sessions		
Focus SIS Alike Group			Castilian
<b>Is PIMS a Key to Successful Tuition Collection?:</b> Review key components and best practices to ensure payment of tuition collections through the CFRS-CSR Unipay submission and portal. Come ready for a working session - bring your laptop, 22-23 PIMS Student Calendar Fact template details, and 22-23 reconciliation billing data with ADMs!		Abigail Dubinchik Meredith Regul	Garden Terrace East
<b>Data Governance Planning:</b> Tips for utilizing the Data Governance Planning Tool		Dr. Diane Szader	Garden Terrace West
<b>Reporting Discipline for Special Education:</b> Overview of the Special Education Discipline Collection with Safe Schools and Table 9A including data discrepancies between collections.		Dan Ficca Jodi Rissinger	Starlight
2:20 PM- 2:30 PM	Refreshment Break		
2:30 PM- 3:20 PM	Breakout Sessions		
<b>What is Child Accounting?:</b> Why do we do this? What are the impacts to the bottom line?		Ann Bauer	Castilian
<b>FRCPP :</b> Overview of FRCPP, frequently asked questions and EdNA commissioned officer process		Amy Lena	Garden Terrace East
<b>Data 101 for School Personnel:</b> “What does the Data say?” Rarely does it say anything with clarity. This session will help demystify data decisions and empower folks as everyday consumers of data		Dr. Robert McGee	Garden Terrace West
<b>Special Education Fiscal Considerations:</b> Learn how your Special Education data impacts subsidy and your district’s bottom line		Janette Fulton Patricia Ventrone	Starlight
<b>IU Roundtable:</b> Roundtable discussion for IU personnel		Amber Brady Brian Pipech	Tea House



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## Thursday Sessions-November 9, 2023

Session		Speaker	Location
3:30 PM-4:20 PM	Breakout Sessions		
<b>Defined Careers: From Exploration to Application:</b> Come join this immersive and fun learning activity working through a career-based performance task bringing together classroom content and future ready skills. Learning about careers needs to engage students in their futures and help them learn what they are passionate about and how content and skills can transfer across career pathways. Schools can use this approach to serve the needs of students, and chart the data that is needed for reporting.		Dr. David Reese Heather Wertman Dr. Michael Speziale	Castilian
<b>Cyber/Charter Roundtable:</b> Roundtable discussion for Cyber and Charter personnel		Dr. Byron McCook	Garden Terrace East
<b>Data 101 for School Personnel:</b> “What does the Data say?” Rarely does it say anything with clarity. This session will help demystify data decisions and empower folks as everyday consumers of data		Dr. Robert McGee	Garden Terrace West
<b>Reporting Outplaced Special Education Students:</b> Explore how to correctly report your outplaced Special Education students		Dan Ficca Jodi Rissinger	Starlight
From 5:00 PM	Dinner (Make reservations on your own in Circular Dining Room, Trevi 5, or Harvest—subject to availability). Tickets provided to registered overnight guests.		
8:00 PM-11:00 PM	Casino Night in the Garden Terrace		

## Webinars

Date	Time	Topic
October 16	10:00 AM	A Guide to Interscholastic Athletic Opportunities and Home Education and Private Tutoring Data Reporting
October 24	10:30 AM	PVAAS and PIMS : Sponsored by  <b>alma</b> STUDENT INFORMATION SYSTEM
December 12	10:00 AM	CTE Reporting : Sponsored by  <b>SAPPHIRE</b> SOFTWARE by SapphireK12 Software Solutions By Educators, For Educators

# Friday Sessions-November 10, 2023



	Session	Speaker	Location
8:00 AM- 8:30 AM	Registration and Light Continental Breakfast in the Fountain Lobby		
8:30 AM- 9:00 AM	A/CAPA Business Meeting: Veteran Recognition, Raffles	A/CAPA Board	Garden Terrace
9:00 AM 10:00 AM	School Law: Hot topics in education	Elizabeth Kelly, Esq.	Garden Terrace
10:00 AM- 11:00 AM	Breakout sessions		
	<b>Student Drug Use:</b> What are the current trends in student drug use? Learn to recognize drug use and drug paraphernalia	Sergeant Bogart	Garden Terrace
	<b>Artificial Intelligence in Schools:</b> Join us to gain a deeper understanding of Artificial Intelligence and the opportunities it presents to support and maybe even transform education. This session will dive into the pros and cons of this amazing innovation, explore opportunities as well as limitations, and provide ways to apply various AI tools to your professional roles.	Dr. Kristine Pruett	Starlight

We are looking for members to write for the web site blog! Do you have tips, tricks or words of wisdom that you would love to share? Not a fan of presenting, but like to write? Submit your column to Diane at [szaderdi@wallenpaupack.org](mailto:szaderdi@wallenpaupack.org) to be featured on the website!





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## Conference Speakers

Ann Bauer-Director of Child Accounting, East Stroudsburg S.D., A/CAPA Vice  
Sergeant Michael Bogart-Weatherly Police Department  
President Amber Brady-Student Data Specialist, IU 10  
Brian Campbell-Director, Bureau of Curriculum, Assessment and Instruction, PDE  
Rebecca Daugherty-Data Engineer, Chester County IU  
Tom Dubbs-Basic Education Associate II, PDE  
Abigail Dubinchik-Director of Compliance, Charter Choices  
Dan Ficca-Bureau of Special Education, Project Manager, PDE  
Eric Forsyth-Director of Administrative Services, East Stroudsburg School District  
Janette Fulton-Special Education Advisor, PDE  
Carissa Johnson-Administrative Services Analyst, East Stroudsburg School District  
Elizabeth Kelly, Esq.-King, Spry, Herman, Freund & Faul, LLC  
Laurie Kolka-PVAAS Statewide Team, IU 13  
Joanne Lauer- PIMS Support, CSIU  
Amy Lena-Director, Bureau of School Support, PDE  
Dr. Byron McCook-A/CAPA Technology Chairperson  
Stacey McCreary- Manager of Data Governance, Chester County IU  
Dr. Robert McGee-Retired Superintendent, Neshaminy School District  
Diane Meck- A/CAPA Secretary  
Honorable Paul Menditto-Magisterial District Judge  
Shane Miller- Child Accounting Specialist, PDE  
Jason Murray, D.CS-Technology Services Director, Cornwall-Lebanon School District  
Honorable Michael Muth-Magisterial District Judge  
Dr. Brian Pipech-A/CAPA Assistant Executive Director  
Dr. Kristine Pruett-Wilkes University  
Dr. David Reese-Chief Academic Officer, Defined Learning  
Meredith Regul-District Billing Manager, Charter Choices  
Dr. William Riker, Superintendent East Stroudsburg ASD  
Jodi Rissinger-Bureau of Special Education, Education Statistics Associate, PDE  
Kendra Shockley-Data Engineer, Chester County IU 24  
Lori Sieber- Child Accounting Manager, PDE  
Dr. Michael Speziale-A/CAPA Executive Director  
Fianne van Schaaik-Basic Education Associate II, PDE  
Dr. Diane Szader-A/CAPA Chief Operations Officer  
Patricia Ventrone-Fiscal Management Specialist, PDE  
Heather Wertman-Director of Education and Collaboration, Defined Learning  
Michael Wolbert-Magisterial District Judge Elect  
Jeff Zimmerman-ECYEH/Foster Program, Region 7 Coordinator, LIU 18